

# Academy of Careers & Technologies

## HORIZON PROGRAM

Program Coordinator

Mr. Nehemias Moreno

### **Introduction**

The ACT Horizon Program is an independent study program designed for students 18 to 25 years old, who wish to complete their diploma requirements. Independent study is a self-paced program. Each student works through the material at his or her own pace; however you are expected to complete and to stay in good standing with the program.

Night school is a replacement for students to receive a high school diploma at night instead of day. To be eligible for the Horizon program, a student must be credit-deficient or potentially academically eligible to graduate.

This program seeks to allow the students to proceed at their own pace. Adult students who may not be successful attending school in the day have found an environment here that best suits their lives.

### **Independent study program**

- Student's will be given a syllabus, outlining the course goal, objectives, and requirements.
- Student will receive a copy of their SAP before the start of class.
- In every cycle students will be instructed by the use of Plato, Pacemaker, Project Based or Instructional which will be based on your assessment which will be determined by your counselor.
- At the conclusion of the semester all courses need to be completed for credit to be received.

**Program Coordinator will determine eligibility for night school program.**

## Student Responsibility

In order to make adequate progress in the program, you must not miss over 10% of class instruction within a semester. This includes all forms of instruction.

- Keep scheduled school hours.
- Notify staff if you are unable to attend.
- Most importantly, you should not just “fade away” and drop out!
- Students are required to pass the TAKS testing before graduating to receive a diploma, cross the stage, and participating in senior activity.

Each student is important to us and is encouraged to come in or call your teacher or administrator to discuss individual needs or concern.

## Uniforms

Requirements for A.C.T are that every night school student is required to wear their name badge and the Academy of Careers & Technologies blue polo shirts, khaki pants, black pants, and blue jeans.

No cut-off jeans!

## Attendance

Within an 18 week period there could be no more than 5 unexcused absences. Absences excused are only accepted in the following cases doctor’s note, family death (provided by program). Five days of unexcused absence will result being dropped from the class.

### No exceptions

Offered four days a week: Monday- Thursday (4:30pm-9:00pm)

## Location and School - Start Time and End Time

Period	Begin Time	End Time
6	4:30	6:10
7	6:15	6:45
8	6:45	7:15
9	7:20	9:00

Registration Procedures  
Grades, Credit, Homework and Attendance  
Policy on Harassment

Policy on controlled Substances  
Night School Calendar

### **Registration Procedures**

Classes fill quickly, and enrollment is based on first-come first-serve basis. Night school registration will take place at *Academy of Careers & Technologies* between the hours of 9:00am-3:00pm Monday – Friday. Counselors will evaluate student eligibility for the program. Students are enrolled in classes and provided information on the program. Applications are available online at [www.actchs.org](http://www.actchs.org)

### **Grades, Credit, and Attendance**

Students may earn credit for required or elective course work. Grades are based upon successful completion of class assignments. Credit hours are based upon participation and attendance.

### **Policy on Harassment**

Refer to student Handbook

### **Policy on Controlled Substances**

Refer to Student Handbook

### **Night School Calendar for 2010-2011**

AUGUST 2010						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

9-13 SPA Sessions  
 16-20 Teacher Inservice  
 30 First Day for Students

NOVEMBER 2010						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

6 Professional Development  
 7 Daylight Saving's Ends  
 11 Veteran's Day  
 12 End of 2<sup>nd</sup> Six Weeks  
 22-23 Staff Development  
 24-26 Thanksgiving Break

FEBRUARY 2011						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

5 Professional Development  
 21 President's Day; Student Holiday/Bad Weather Make-up Day  
 25 End of 4<sup>th</sup> Six Weeks

MAY 2011						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

7 Professional Development  
 30 Memorial Day; Student Holiday  
 26 Last Day of Night School

SEPTEMBER 2010						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6 Labor Day  
 11 Professional Development  
 7 First Day for Night School

DECEMBER 2010						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

4 Professional Development  
 20-31 Winter Break

MARCH 2011						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

5 Professional Development  
 13 Daylight Savings Begins  
 14-18 Spring Break

JUNE 2011						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2 Last Day of School

OCTOBER 2010						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 End of 1<sup>st</sup> Six Weeks  
 9 Professional Development  
 11 Columbus Day; Student Holiday  
 22 First Nine Weeks

JANUARY 2011						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

3 Teacher In-Service  
 4 Students Return  
 8 Professional Development  
 14 3<sup>rd</sup> Six Weeks/2<sup>nd</sup> 9 weeks  
 17 MLK Day; Student Holiday

APRIL 2011						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1 3<sup>rd</sup> 9 weeks  
 2 Professional Development  
 15 Battle of Flowers/End of 5<sup>th</sup> Six Weeks  
 22 Good Friday

JULY 2011						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4 Fourth of July Holiday